

# Three Rivers Hospital

## Board of Commissioners Special Meeting

November 30, 2015

Minutes

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The Three Rivers Hospital Board of Commissioners called a special meeting to order at 8:38 a.m. Monday, November 30, 2015 in the Hillcrest Commons Area, 415 Hospital Way, Brewster, WA 98812. The presiding officer was Vicki Orford, Chair.

A quorum was present, including:

Vicki Orford, Chair  
Tracy Shrable, Secretary  
Mike Pruett, Member  
Cherri Thomas, Member

Others present:

J. Scott Graham, Chief Executive Officer  
Melanie Neddo, Chief Operating Officer  
Jennifer Marshall, Administrative Assistant  
Greg Howard  
April VanScoy  
Tonya Vallance, DOCFD 15 EMS Director

### **Mission, Vision & Values**

Board members took turns reading the mission, vision, and values statements.

### **Public Hearing**

V. Orford opened the public hearing for the 2016 draft budget at 8:40 a.m.

S. Graham read a report from Chief Financial Officer Jennifer Munson outlining the draft budget.

Administration recommends the board approve the 2016 draft budget.

V. Orford would like to look into whether there will be an increase in utility costs next year so that calculation can be more exact. She asked if the interest rate includes interest on the warrants;

S. Graham will ask J. Munson.

T. Vallance asked how much in grant funds are budgeted. The A.Z. Wells Foundation is about \$40,000 per year, and the SHIP grant is about \$50,000 per year. The Wells grant is perpetual, but the SHIP grant must be renewed every year. The SHIP funds are guaranteed only for 2016.

The eliminated position is in Public Relations; that employee is leaving and the position won't be refilled.

V. Orford closed the public hearing at 8:49 a.m.

### **Resolution 2015-7: 2016 Property Taxes**

T. Shrable motioned and M. Pruett seconded to accept Resolution 2015-7 as presented. Motion passed unanimously.

### **Resolution 2015-8: Capital Purchases**

T. Shrable asked whether all items on the list will be purchased in 2016. It's an approved list of equipment for the projected year, and the hospital will buy items as we're able to secure funding. At the top of the page, it should say 2016 budget, not 2015. The ER move is projected to cost a maximum of \$200,000. We hope it won't cost more than that, but if needed an amended budget can be done later on. V. Orford asked if information is included for IT upgrades; yes. M. Pruett motioned and T. Shrable seconded to approve the 2016 budget for capital expenses. Motion passed unanimously.

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## **Resolution 2015-9: 2016 Draft Budget**

M. Pruett thanked J. Munson for her work on the budget. C. Thomas motioned and T. Shrable seconded to approve the 2016 draft budget as presented. Motion passed unanimously.

## **Levy Election Results Discussion**

S. Graham shared that the two levy initiatives in the November 3, 2015 general election did not pass. Both were narrow defeats. Administration felt encouraged that the votes were so close. Now they're trying to determine whether to run the levies again in 2016 -- there are four opportunities. S. Graham has reached out to Foster Pepper to get guidance on the best route to take. The deadline to file for the February election is December 11, but the Brewster School District may be running an initiative and the hospital may not want to compete with them.

M. Pruett asked if Foster Pepper can tell us when a more appropriate election would be; yes.

V. Orford would like to discuss it and make a decision at the December board meeting. M. Pruett agrees, unless S. Graham's conversation with Foster Pepper changes that. The next meeting will be at 8 a.m. on December 15.

## **Adjournment**

T. Shrable motioned and M. Pruett seconded to adjourn the meeting at 9:08 a.m. Motion passed unanimously.

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Vicki Orford, Chair

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Tracy Shrable, Secretary

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Mike Pruett, Member

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Cherri Thomas, Member