

# Three Rivers Hospital

Board of Commissioners Special Meeting

November 14, 2017

Minutes

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The Three Rivers Hospital Board of Commissioners called a special meeting to order at 5:11 p.m. Tuesday, November 14, 2017 in the McKinley Building Conference Room at 507 Hospital Way, Brewster WA 98812. The presiding officer was Vicki Orford, Chair.

A quorum was present, including:

Vicki Orford, Chair  
Mike Pruett, Vice Chair  
Tracy Shrable, Secretary (via phone)  
Leslie McNamara, Member

Others present:

J. Scott Graham, Chief Executive Officer  
Melanie Neddo, Chief Operating Officer  
Jennifer Munson, Chief Financial Officer  
Gretchen Aguilar, Chief Nursing Officer  
Jennifer Best, Administrative Assistant  
Nicky Markey, Director of Quality, Risk & Compliance

## **Vision, Mission & Values**

The board members took turns reading the vision, mission, and values statements.

## **Agenda**

L. McNamara motioned and M. Pruett seconded to accept the agenda as official. Motion passed unanimously.

## **Public Hearing: 2018 Draft Budget**

V. Orford opened a public hearing at 5:13 p.m. for the proposed 2018 budget. Hearing no comments, she closed the public hearing at 5:13 p.m.

J. Munson reported that she met separately with each member of the board to review the budget in advance of this meeting. She has made a couple of changes since then. The overall rate per unit decrease is now just over 4%. Wages were adjusted to include increases, but they won't become effective until the end of the 10th payroll of the year. She made that choice in order to keep the hospital as close as possible to breaking even. She reviewed every line item to ensure all estimates are as conservative as possible.

L. McNamara noted that \$20,000 was added to repairs; that will likely be a capital expense.

M. Pruett asked if J. Munson added the \$130,000 in WRHAP funding to the budget; yes.

Okanogan County estimates property tax revenues in 2018 will be about \$1.68 million, higher than what's in the draft budget. J. Munson can make any later adjustments to the budget as needed.

L. McNamara asked if this is a final budget; no, but the board is not required to pass a final budget.

S. Graham explained that although a budget must be passed, it isn't necessarily a fixed document for the entire year.

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M. Pruett motioned to accept Resolution 2017-12 to accept the budget as presented. L. McNamara seconded. Motion passed unanimously. The board thanked J. Munson for her efforts to put together the budget and to spend time individually with the commissioners.

S. Graham pointed out that our budget projects a net gain, while other local hospitals are anticipating an operating loss.

### **Adjournment**

L. McNamara motioned and M. Pruett seconded to adjourn the meeting at 5:23 p.m. Motion passed unanimously.

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Vicki Orford, Chair

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Mike Pruett, Vice Chair

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Tracy Shrable, Secretary

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Cherri Thomas, Member

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Leslie McNamara, Member