



NUTRITION SERVICES MANAGER

Full-time

Posting Date: June 8, 2020	Date Available: Immediately	Posting Number: HR058114
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Position Summary:

The Nutrition Services Manager is responsible for all aspects of the nutritional services provided by the hospital Dietary Department, including the direct supervision of all dietary staff and all hospital/patient dietary consultation services. Ensures compliance with food preparation in accordance with established menus, recipes, and sanitary standards approved by the Department of Health. Directly provides nutrition and dietician consultation services for hospital patients and oversees the work of dietary personnel, assisting with food service preparation, clean-up and the timeliness of the dietary operations.

Essential Job Duties:

Provides Registered Dietitian services and consultation for hospitalized patients. Abides by the current ADA/CDR Code of Ethics. Knowledge of the Nutrition Care Process and ability to apply all steps of the process, including completion of the nutritional assessment, determination of the nutritional diagnosis, developing and implementing nutrition intervention(s) and monitoring and evaluating of the patient's progress. Specifies standards and procedures for food preparation. Develops patient appropriate patient menus and implements menu changes as necessary. Continuously improves care and service using quality management techniques. Supervises the preparation and serving of therapeutic diets and supplemental feedings. Supervises the business operations of dietary department, prepares purchase specifications and orders for food, supplies and equipment. Develops work schedules and prepares work assignments. Prepares, plans and conducts department meetings and in-service programs. Interacts professionally with patients, families, and members of the patient care team. Develops annual budget and operate within budget parameters. Develops and implements policies and procedures. Other duties as assigned.

Qualifications:

Registered Dietitian with active registration by the Commission on Dietetic Registration and the Academy of Nutrition and Dietetics. Certification/Licensure as required by Washington State of practice. One year of experience in food service management and has a completed Certified Dietary Manager certification; or, has a bachelor's degree in a related field (i.e. nutrition, food science, hotel/restaurant management) with the ability to be certified within one year. ServSafe Certification is required. Previous food service management in healthcare setting is highly preferred. Current CPR card (new hires must obtain within 90 days of hire) and Food Handler's card (new hires must obtain within 14 days of hire).

Days/Hours:

Mon – Fri; Hours may vary.

FTE:

1.00 FTE; 40 hours/week. Benefit eligible.

Department:

Dietary

Physical Requirements:

Please see Job Description in Human Resources

Interested Candidates may apply in person or by mailing their resume to:

Three Rivers Hospital
Human Resources Department
PO Box 577
Brewster, WA 98812
(509) 689-2517

www.threerivershospital.net
opportunity@trhospital.net

Three Rivers Hospital is an equal opportunity employer.