



## SENIOR ACCOUNTANT FULL - TIME

<b>Posting Number:</b>	<b>HR072109</b>	<b>Posting Date:</b>	<b>February 27, 2026</b>	<b>Date Available:</b>	<b>Immediately</b>
<b>Position Summary:</b>	The Senior Accountant reports directly to the Controller and is responsible for performing advanced accounting, financial reporting, and analytical functions essential to the financial health of a Critical Access Hospital (CAH). This position plays a key role in month-end closing, financial statement preparation, audit and cost-report support, budget development, internal controls, and revenue cycle financial integration.				
<b>Essential Job Duties:</b>	<ul style="list-style-type: none"> <li>• Financial Reporting &amp; General Ledger Management</li> <li>• Accounts Payable &amp; Payroll Process Review</li> <li>• Audit Readiness &amp; Medicare Cost Report Support</li> <li>• Cash Management &amp; Treasury Support</li> <li>• Revenue Cycle Integration</li> <li>• Fixed Asset &amp; Capital Project Accounting</li> <li>• Budgeting &amp; Forecasting</li> <li>• Systems, Controls &amp; Process Improvement</li> <li>• Foundation &amp; Grant Accounting (as assigned)</li> <li>• Other duties as needed.</li> </ul>				
<b>Qualifications:</b>	Bachelor's degree in Accounting, Finance, or Business Administration. Experience with 5–7+ years of progressive accounting; healthcare experience strongly preferred. Knowledge of GAAP, internal controls, and audit requirements. Experience with ERP/accounting systems (Sage Intacct, CPSI/TruBridge, SAP, or similar). Strong reconciliation, analytical, and financial reporting skills. Advanced proficiency in Excel. Effective communicator with ability to work collaboratively across departments. CPR certification is required. High accuracy and attention to detail. Analytical and problem-solving abilities; strong organizational and prioritization skills. Collaborative working style and commitment to transparency and integrity. Ability to adapt to operational changes in a rural CAH environment.				
<b>Position Wage Range:</b>	MIN:	\$43.94	MAX:	\$60.58	This is an hourly (non-exempt) position
<b>Schedule:</b>	Days:	Monday – Friday	Hours:	8:00 am – 4:30 pm	Remote or onsite availability
<b>Department/FTE:</b>	Accounting	FTE:	1.00 FTE/40 hours per week	Benefit eligible?	YES
<b>Benefit Summary:</b>	<i>Full-time benefits include: Group Medical 3-tiered plan (employee premium on the higher deductible option is paid in full by TRH); voluntary plans for Dental &amp; Vision offered. Dependent coverage is also available. A Health Savings Account (HSA) is an option under our group medical plan. Employer-paid basic plans for Life, Long-Term Disability, &amp; Short-Term Disability with buyup options available. Voluntary Life with a guaranteed issue. AFLAC policies are available. A Flexible Spending Account (FSA) plan is offered. Vacation and sick accrual accounts are provided. Our retirement program offers two plans as options. A complimentary 24/7 Employee Assistance Program (EAP) for all staff is available. <b>Insurance benefits are effective the first of the month following hire date.</b></i>				
<b>Physical Requirements:</b>	Please see full Job Description in Human Resources				

INTERESTED CANDIDATES – PLEASE APPLY		HR USE ONLY
MAIL OR APPLY IN-PERSON:	Three Rivers Hospital Human Resources Department PO Box 577 507 Hospital Way Brewster, WA 98812 (509) 689-2517	
APPLY ONLINE:	<a href="http://www.threerivershospital.net">www.threerivershospital.net</a>	
HR CONTACT EMAIL:	<a href="mailto:opportunity@trhospital.net">opportunity@trhospital.net</a>	
<i>Three Rivers Hospital is an equal opportunity employer.</i>		